

<p>California Department of Justice CALIFORNIA JUSTICE INFORMATION SERVICES DIVISION Joe Dominic, Chief</p> 	<h1>INFORMATION BULLETIN</h1>	
<p><i>Subject:</i></p> <p>California Cannabis Track-and-Trace System (CCTT-Metric) Interface</p>	<p><i>No.</i> 19-03-CJIS</p> <p><i>Date:</i> 05-08-19</p>	<p><i>Contact for information:</i></p> <p>Kirk Beardwood CLETS_Support@doj.ca.gov</p>

TO: ALL CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS (CLETS) USERS

The California Department of Justice (DOJ) is providing notification of a new message key that allows authorized agencies to validate legally transported cannabis by accessing the manifest information from the California Cannabis Track-and-Trace (CCTT-Metric) System via CLETS. The CCTT-Metric System is accessible via CLETS and DOJ's LEAWEB (Law Enforcement Agency Web). The system will receive and respond to inquiries through a complex Message Queuing Network and be available 24 hours a day, 7 days a week, unless undergoing maintenance.

Authority:

The Medicinal and Adult-Use Cannabis Regulation and Safety Act creates the general framework for the regulation of commercial medicinal and adult-use cannabis in California.

Business and Professions Code Division 10, Chapter 6.5 [26067], requires the California Department of Tax and Fee Administration in (b) (1) to create an electronic database containing the electronic shipping manifests to facilitate the administration of the Track-and-Trace Program, which shall include, but not be limited to, the following information:

- (A) The variety and quantity or weight of products shipped
- (B) The estimated times of departure and arrival
- (C) The variety and quantity or weight of products received
- (D) The actual time of departure and arrival
- (E) A categorization of the product
- (F) The license number and the unique identifier pursuant to Section 26069 issued by the licensing authority for all licensees involved in the shipping process, including, but not limited to, cultivators, manufacturers, distributors, and dispensaries

Transactions allowed:

Law Enforcement agents will be able to initiate an inquiry using one or more of the following data elements to retrieve appropriate manifest details:

- Operator's (Driver's) License Number (OLN)
- Vehicle License Plate Number (LIC)
- Manifest Number (CMN)

INQUIRY MESSAGE EXAMPLES:

Example Query 1: Inquiry format using a California Operator's License Number

IZ.QZ.CA0349400.OLN/C6167370

Example Query 2: Inquiry format using a California Vehicle License Plate Number

IZ.QZ.CA0349400.LIC/LCPLT18

Example Query 3: Inquiry format using a California Cannabis Manifest Number

IZ.QZ.CA0349400.CMN/1234567890

INQUIRY RESPONSES:

When CCTT-Metric accepts your inquiry transaction, a search is made and a response is returned to your terminal. Responses are either negative (no matches made) or positive (matches made).

RESPONSE MESSAGE EXAMPLES:

Response Example 1: Negative or Non-Hit Response

```
USER123456.IZ.QZ.CA0349400.OLN/C6167370  
TXT  
NO RECORD ON FILE.  
AS OF 2017-08-03 3:12 PM  
*** END OF MESSAGE ***
```

Response Example 2: Negative or Error Response

```
USER123456.IZ.QZ.CA0349400  
TXT  
MALFORMED INPUT  
AS OF 2017-08-03 5:46 PM  
*** END OF MESSAGE ***
```

Response Example 3: Positive Hit Response

```
USER123456.IZ.QZ.CA0349400.LIC/LCPLT18  
TXT  
MATCH ON LIC/LCPLT18  
MANIFEST: 0000000241  
- DATE CREATED: 2017-08-01 8:17 PM  
- ORIGINATING ENTITY: CA LOFTY ESTABLISHMENT, LLC  
- ORIGINATING LICENSE NUMBER: 020-X0001  
- ADDRESS OF ORIGINATING ENTITY: 9079 SE MAIN ST. SACRAMENTO, CA 95814-7355  
- PHONE NO. OF ORIGINATING ENTITY: +1-800-420-MAIN  
- CONTACT PHONE NO. FOR INQUIRIES:  
  
DESTINATION # 1: OR LOFTY ESTABLISHMENT, LLC  
- DESTINATION LICENSE NUMBER: 050-X0002  
- ADDRESS OF DESTINATION: 151 B ST. SACRAMENTO, CA 95814-7355  
- DESTINATION PHONE NO.: +1-800-420-MAIN-  
- DATE AND APPROXIMATE TIME OF DEPARTURE: 2017-08-02 6:17 PM  
- ACTUAL DATE-TIME OF DEPARTURE: 2017-08-02 6:15 PM  
- DATE AND APPROXIMATE TIME OF ARRIVAL: 2017-08-03 6:17 AM  
- ACTUAL DATE-TIME OF ARRIVAL: 2017-08-03 6:20 AM  
- DATE-TIME RECEIVED: 2017-08-03 6:35 AM  
- ROUTE TO BE TRAVELED:
```

I WILL USE THIS ROUTE. AND THIS ROUTE.
AND THIS OTHER ROUTE.

DESTINATION # 1, TRANSPORTER # 1: OR LOFTY ESTABLISHMENT, LLC
- TRANSPORTER LICENSE NUMBER: 020-X0001
- ADDRESS OF TRANSPORTER: 1000 24TH ST. SACRAMENTO, CA 95814-7355
- NAME OF PERSON TRANSPORTING: JOHN DOE
- EMPLOYEE ID OF PERSON TRANSPORTING: DOE1234
- STATE DRIVER'S LICENSE NO.: CA1234509876
- MAKE, MODEL, LICENSE PLATE NO.: HUMMER H2 LCPLT18
- CONTACT PHONE NO. FOR INQUIRIES: 123-456-7890
- DATE AND APPROXIMATE TIME OF CHECK-IN:
- ACTUAL DATE-TIME OF CHECK-IN:
- DATE AND APPROXIMATE TIME OF CHECK-OUT:
- ACTUAL DATE-TIME OF CHECK-OUT:

DESTINATION # 1, PACKAGES
- ABCDEF012345670000032607 | SHP: 14.0000 OZ | RCV: 14.0000 OZ
- 2017-06-13-HARVEST ROOM-M | BUDS - PURPLE KUSH (BUDS)
- STATUS: ACCEPTED
- ABCDEF012345670000032608 | SHP: 16.0000 OZ | RCV: 16.0000 OZ
- 2017-06-13-HARVEST ROOM-H | BUDS - PURPLE KUSH (BUDS)
- STATUS: ACCEPTED
- ABCDEF012345670000032609 | SHP: 13.0000 OZ
- 2017-06-13-HARVEST ROOM-M | BUDS - PURPLE KUSH (BUDS)
- STATUS: REJECTED

AS OF 2017-08-03 7:15 AM
*** END OF MESSAGE ***

For detailed information regarding CCTT-Metric, please refer to the Cannabis Manifest Quick Reference Guide available at <https://clew.doj.ca.gov> in the "Publications" section.

For any questions regarding this bulletin, please contact the CCTT Admin Unit via email, at CCTTSupport@cdfa.ca.gov.

Sincerely,



JOE DOMINIC, Chief
California Justice Information Services Division

For XAVIER BECERRA
Attorney General

Attachment

CALIFORNIA DEPARTMENT OF JUSTICE

CANNABIS ACTIVITY TRACKING (CCAT)

TERMINAL OPERATOR'S GUIDE

Section 10



California Law Enforcement Telecommunications (CLETS) Manual

Table of Contents

SOURCE OF CLETS CANNABIS ACTIVITY TRACKING (CCAT) INFORMATION	1
CALIFORNIA CANNABIS TRACK AND TRACE (CCTT-Metrc) SYSTEM.....	1
HOW TO USE THIS MANUAL.....	1
MESSAGE KEY FOR MAKING INQUIRIES	2
INQUIRY TRANSACTIONS.....	2
DATA FIELD CODES AND RULES	2
INQUIRY MESSAGE EXAMPLES	3
INQUIRY RESPONSES.....	3
RESPONSE MESSAGE EXAMPLES	3
TABLE 2 – MANIFESTATION.....	4–6
CONTACT INFORMATION	7

SOURCE OF CLETS CANNABIS ACTIVITY TRACKING (CCAT) INFORMATION

Cannabis activity tracking information is available through a CLETS terminal to authorized agencies. The California Department of Food and Agriculture (CDFA) provides the ability for law enforcement to validate legally transported cannabis by accessing the manifest information from the California Cannabis Track and Trace (CCTT-Metric) System via CLETS.

The [Medicinal and Adult-Use Cannabis Regulation and Safety Act](#) creates the general framework for the regulation of commercial medicinal and adult-use cannabis in California.

Business and Professions Code (BPC) Division 10 Chapter 6.5 [26067] requires the California Department of Tax and Fee Administration in (b)(1) to create an electronic database containing the electronic shipping manifests to facilitate the administration of the track and trace program, which shall include, but not be limited to, the following information:

- (A) The variety and quantity or weight of products shipped.
- (B) The estimated times of departure and arrival.
- (C) The variety and quantity or weight of products received.
- (D) The actual time of departure and arrival.
- (E) A categorization of the product.
- (F) The license number and the unique identifier pursuant to Section 26069 issued by the licensing authority for all licensees involved in the shipping process, including, but not limited to, cultivators, manufacturers, distributors, and dispensaries.

BPC Division 10 Chapter 6.5 [26067] (b)(7) provides upon the request of a state or local law enforcement agency (LEA), that licensing authorities shall allow access to or provide information contained within the database to assist law enforcement in their duties and responsibilities pursuant to this division.

CALIFORNIA CANNABIS TRACK AND TRACE (CCTT-Metric) SYSTEM

Delivered using a Software as a Service model, the California Cannabis Track and Trace (CCTT-Metric) system is used by state-licensed commercial cannabis industry participants (licensees), authorized state regulatory agencies, and California's state and local LEAs. Licensees use the system to document and maintain information about plant and product inventories, record and manage transfers to other licensees, and log other required and supporting information. The CCTT-Metric system captures the details of cannabis and cannabis product transfers via a manifest. A manifest may include the information described in **Table 2 – Manifest Information** below. When one or more manifests meet the inquiry criteria, the actual response fields will depend on transfer status and other attributes. Temporary licensees do not use CCTT-Metric and therefore will not have manifest data logged in CCTT-Metric. In these cases, a hardcopy manifest is required to be on file with the Bureau of Cannabis Control.

HOW TO USE THIS MANUAL

This manual illustrates the formats and contents of the California Cannabis Track and Trace System. The formats presented in this manual are geared toward systems having no preformatted (fill-in-the-blank) screens. If your agency uses preformatted screens, consult your terminal's operations manual or contact your agency terminal coordinator. If a teletype or video display terminal is used in free form mode as a CLETS terminal, consult the CLETS Manual for teletype operation information.

Before attempting a CCAT transaction, take note of the following:

- A. Become familiar with common CCAT terminology (Table 2) before reading the rest of this manual.
- B. Learn the three (3) character Data Field Codes (DFC) because formats in this section use the DFC=s rather than full names of the data fields (Table -1).
- C. Learn the rules that apply to CCAT data field contents. If the rules are not followed, your messages will be rejected.

MESSAGE KEY FOR MAKING INQUIRIES

There is a single Message Key for making inquiries into the CCTT-Metric System.

ROUTE CODE & MESSAGE KEY

RECORD RETURNED

IZ. QZ

Information related to the manifest for validation and enforcement of cannabis Transportation laws from the CCTT-Metric System

INQUIRY TRANSACTIONS

Law Enforcement agents will be able to initiate an inquiry using one or more of the following data elements to retrieve appropriate manifest details:

- Operator’s (Driver’s) License Number (OLN)
- Vehicle License Plate Number (LIC)
- Manifest Number (CMN)

If one or more data elements is specified in the inquiry transaction, the CCTT-Metric logic searches only for manifests that meet ALL of the specified data elements. For instance, if the Vehicle License Plate Number and a Manifest Number are both supplied, CCTT-Metric will only return the manifest information if ALL search criteria match on a single manifest.

DATA FIELD CODES AND RULES

Table 1 – Data Field Code

FIELD	SIZE	DESCRIPTION
ORI	9 characters	Contains nine (9) characters that are a federally assigned identifier representing the agency making the query. The identifier contains numeric (0–9) and upper case only alphabetic (A–Z) characters.
OLN	1–20 characters	Operator’s License Number. The identifier contains numeric (0–9) and upper case only alphabetic (A–Z) characters.
LIC	1–10 characters	License Plate Number. The identifier contains numeric (0–9) and upper case only alphabetic (A–Z) characters.
CMN	1–20 characters	Cannabis Manifest Number. The identifier contains numeric (0–9) and upper case only alphabetic (A–Z) characters.

INQUIRY MESSAGE EXAMPLES

Example Query 1: Inquiry format using a California Operator’s License Number

IZ.QZ.CA0349400.OLN/C6167370

Example Query 2: Inquiry format using a California Vehicle License Plate Number

IZ.QZ.CA0349400.LIC/LCPLT18

Example Query 3: Inquiry format using a California Cannabis Manifest Number

IZ.QZ.CA0349400.CMN/1234567890

INQUIRY RESPONSES

When CCTT-Metric accepts your inquiry transaction, a search is made and a response is returned to your terminal. Responses are either negative (no matches made) or positive (matches made).

RESPONSE MESSAGE EXAMPLES

Response Example 1: Negative or Non-Hit Response

USER123456.IZ.QZ.CA0349400.OLN/C6167370
TXT
NO RECORD ON FILE.
AS OF 2017-08-03 3:12 PM
*** END OF MESSAGE ***

Response Example 2: Negative or Error Response

USER123456.IZ.QZ.CA0349400
TXT
MALFORMED INPUT
AS OF 2017-08-03 5:46 PM
*** END OF MESSAGE ***

Response Example 3: Positive Hit Response

USER123456.IZ.QZ.CA0349400.LIC/LCPLT18
TXT
MATCH ON LIC/LCPLT18

MANIFEST: 0000000241
- DATE CREATED: 2017-08-01 8:17 PM
- ORIGINATING ENTITY: CA LOFTY ESTABLISHMENT, LLC
- ORIGINATING LICENSE NUMBER: 020-X0001
- ADDRESS OF ORIGINATING ENTITY: 9079 SE MAIN ST. SACRAMENTO, CA 95814-7355
- PHONE NO. OF ORIGINATING ENTITY: +1-800-420-MAIN
- CONTACT PHONE NO. FOR INQUIRIES:

DESTINATION # 1: OR LOFTY ESTABLISHMENT, LLC
- DESTINATION LICENSE NUMBER: 050-X0002
- ADDRESS OF DESTINATION: 151 B ST. SACRAMENTO, CA 95814-7355
- DESTINATION PHONE NO.: +1-800-420-MAIN

- DATE AND APPROXIMATE TIME OF DEPARTURE: 2017-08-02 6:17 PM
 - ACTUAL DATE-TIME OF DEPARTURE: 2017-08-02 6:15 PM

- DATE AND APPROXIMATE TIME OF ARRIVAL: 2017-08-03 6:17 AM
 - ACTUAL DATE-TIME OF ARRIVAL: 2017-08-03 6:20 AM
 - DATE-TIME RECEIVED: 2017-08-04 6:35 AM
 - ROUTE TO BE TRAVELED:
 I WILL USE THIS ROUTE. AND THIS ROUTE.
 AND THIS OTHER ROUTE.

DESTINATION # 1, TRANSPORTER # 1: OR LOFTY ESTABLISHMENT, LLC
 - TRANSPORTER LICENSE NUMBER: 020-X0001
 - ADDRESS OF TRANSPORTER: 1000 24TH ST. SACRAMENTO, CA 95814-7355
 - NAME OF PERSON TRANSPORTING: JOHN DOE
 - EMPLOYEE ID OF PERSON TRANSPORTING: DOE1234
 - STATE DRIVER'S LICENSE NO.: CA1234509876
 - MAKE, MODEL, LICENSE PLATE NO.: HUMMER H2 LCPLT18
 - CONTACT PHONE NO. FOR INQUIRIES: 123-456-7890
 - DATE AND APPROXIMATE TIME OF CHECK-IN:
 - ACTUAL DATE-TIME OF CHECK-IN:
 - DATE AND APPROXIMATE TIME OF CHECK-OUT:
 - ACTUAL DATE-TIME OF CHECK-OUT:

DESTINATION # 1, PACKAGES
 - ABCDEF012345670000032607 | SHP: 14.0000 OZ | RCV: 14.0000 OZ
 - 2017-06-13-HARVEST ROOM-M | BUDS - PURPLE KUSH (BUDS)
 - STATUS: ACCEPTED
 - ABCDEF012345670000032608 | SHP: 16.0000 OZ | RCV: 16.0000 OZ
 - 2017-06-13-HARVEST ROOM-H | BUDS - PURPLE KUSH (BUDS)
 - STATUS: ACCEPTED
 - ABCDEF012345670000032609 | SHP: 13.0000 OZ
 - 2017-06-13-HARVEST ROOM-M | BUDS - PURPLE KUSH (BUDS)
 - STATUS: REJECTED

AS OF 2017-08-03 7:15 AM
 *** END OF MESSAGE ***

Table 2 – Manifestation

FIELD	DESCRIPTION
Manifest	Unique ID assigned to the Manifest.
Date Created	Date the Manifest was created.
Originating Entity	Licensee in possession of the package(s) at the time the Manifest was created.
Originating License Number	License Number of the Originating Entity/Licensee.
Address of Originating Entity	Address of the Originating Entity/Licensee.
Phone No. of Originating Entity	Main phone number of the Originating Entity/Licensee.

Contact Phone No. for Inquiries	No data will be populated in this field. The contact phone number for law enforcement inquiries is associated to a specific Transporter and Destination # [stop number]. See below.
Destination # [stop number]	Licensed business to which a package(s) is being shipped. Note: There can be multiple destinations (licensee premises) on the manifest for delivery of multiple packages. Each destination is assigned a stop number.
Destination License Number	License Number of the Destination # [stop number] licensed business.
Address of Destination	Address of the Destination # [stop number] licensed business.
Destination Phone No.	Phone number of the Destination # [stop number] licensed business.
Date and Approximate Time of Departure	Estimated date and time the package(s) will leave the Address of the Originating Licensee.
Actual Date-Time of Departure	Date and time recorded when the Transporter sets the Transfer as “departed” and in route to Destination # [stop number]. No data will be populated in this field if the Transporter does not report the Transfer departure.
Date and Approximate Time of Arrival	Estimated date and time the package(s) will arrive at the Address of Destination # [stop number].
Actual Date-Time of Arrival	Date and time recorded when the Transporter sets the Transfer as “arrived” at Destination # [stop number]. No data will be populated in this field if the Transporter does not report the Transfer arrival.
Date-Time Received	Actual date and time the package(s) was accepted by the Destination # [stop number] licensed business.
Route to be Traveled	Planned route to be taken from Address of the Originating Licensee to Address of Destination # [stop number].
Destination # [stop number], Transporter # [transporter number]	Carrier of the package(s) to the Address of Destination # [stop number]. These can also be identified as layovers at which package(s) for Destination licensee(s) will temporarily be stored between transporting from the Originating Entity licensee for delivery to Destination licensee(s). Note: The Originating Entity licensee may specify one or more layovers at licensed Distributor(s) premises on the manifest to designate an interim stop between the time the transfer departs the Originating Entity’s licensed premises and prior to the time the transfer is received at the Destination Entity’s licensed premises. Note: There can be multiple transporters for different legs of the trip (e.g. Originating Entity/Licensee to Destination #1, Destination #1 to Destination #2, etc.).
Transporter License Number	License Number of transporter to Destination # [stop number].
Address of Transporter	Address of transporter to Destination # [stop number].
Name of Person Transporting	Name of driver to Destination # [stop number].

Employee ID of Person Transporting	CCTT-Metric Employee ID (an employee internal business ID number or other distinguishing employee identifier) of driver to Destination # [stop number].
State Driver's License No.	Number of the Driver's License issued by State to the driver to Destination # [stop number].
Make, Model, License Plate No.	Make, model and license plate number of the vehicle used by the driver to travel to Destination # [stop number] - delimited with a space between each field.
Contact Phone No. for Inquiries	Contact phone number for law enforcement inquiries related to the Transporter to Destination # [stop number].
Date and Approximate Time of Check-in	Estimated date and time the package(s) are expected to arrive at the Layover premises [Layover number].
Actual Date-Time of Check-in	Actual date and time the package(s) arrived at the designated Layover premises [Layover number]. No data will be populated in this field if the Transporter does not report the arrival at the Layover premises.
Date and Approximate Time of Check-out	Estimated date and time the package(s) are expected to depart the Layover premises [Layover number] and continue the transfer.
Actual Date-Time of Check-Out	Actual date and time the package(s) departed the Layover premises [Layover number]. No data will be populated in this field if the Transporter does not report the departure from the Layover premises.
Destination # [stop number], Packages	List of packages and package details (see below) to be shipped to Destination # [stop number].
Package Details	The data below is provided for each package being shipped to Destination # [stop number]. The data is pipe () delimited.
Package UID	Unique ID assigned to a package shipped to Destination # [stop number]. <i>Note: The text "Package UID" does not appear in the response message. The unique ID displays without a label.</i>
SHP	Quantity in the package at time of shipment from Originating Entity/Licensee.
RCV	Quantity in the package at time of receipt at Destination # [stop number] for packages in an Accepted status.
Harvest Batch ID	Identifier of the harvest from which the package was derived, if the data is available. <i>Note: The text "Harvest Batch ID" does not appear in the response message. The identifier displays without a label.</i>
Item Description	Description of the product contained in the package. <i>Note: The text "Item Description" does not appear in the response message. The description displays without a label.</i>
Status	This reflects the status of the package. Possible values: Shipped, Accepted, Rejected, Returned When the package is added to the transfer by the Originating Entity licensee, the status is set to "Shipped" until it arrives at the Destination # [stop number] and the package is "Accepted" or "Rejected" by the Destination licensee. If a package is "Rejected," it must be transported back to the Originating Entity. When the Originating Entity acknowledges receipt of the "Rejected" package, the status is set to "Returned."

WHEN FURTHER ASSISTANCE IS NEEDED

If there are problems or questions regarding CCAT or CCTT-Metric and the answer cannot be found in this manual or the CCTT Interface Operators Manual, below is the contact information for DOJ and CDFA:

DOJ:

Telephone Number: (916) 227-3037
Email Address: CLETS.Support@doj.ca.gov
Mailing Address: 4949 Broadway
Sacramento, CA 95820

CDFA – CCTT Admin Unit:

Email Address: CCTSupport@cdfa.ca.gov
Mailing Address: CalCannabis Cultivation Licensing Division
ATTN: CCTT Admin Unit
1220 N Street
Sacramento, CA 95814